

Date: April 2019



Dear Colleague,

APSE Scotland Soft FM Advisory Group

I am writing to inform you that the next meeting of the APSE Scotland Soft FM group will be held as follows:- Auditorium, Visitor Centre, Chatelherault Country Park, Carlisle Road, Ferniegair, Hamilton, ML3 7UE.

Date: Tuesday 30th April 2019

Time:

10:00 am Tea & coffee on arrival

10:30 am Advisory group starts

12:30 pm Buffet lunch

1.30 pm Close

Venue: Auditorium, Visitor Centre, Chatelherault Country Park, Carlisle Road, Ferniegair, Hamilton, ML3 7UE.

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Lyndsey Moffat on 01698 459 051; or [click here](#) to book online; by email to Lmoffat@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise Melville

Principal Advisor (Scotland)

Association for Public Service Excellence



Association for Public Service Excellence

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APSE Scotland Soft FM Advisory Group Meeting

Tuesday 30th April 2019 **at** Auditorium, Visitor Centre, Chatelherault Country Park, Carlisle Road, Ferniegair, Hamilton, ML3 7UE. 10:30am to 3.30pm, Tea/ Coffee from 10:00am

1. Introduction & Welcome
2. Attendance & Apologies
3. Minutes of Previous Meeting held 19 February 2019
4. Matters Arising

5. Obesity in Scotland – what is being done about it?
Speaker: Dr Anna Gryka-MacPhail, Policy Officer, Obesity Action Scotland

6. Performance Networks Best Performer for Building Cleaning 2018
Speaker: Gerry Donachie, Facilities Services Manager, South Lanarkshire Council

7. Feedback/ **review of “Early Years – one year on snapshot” questionnaire**
Speaker: Group Discussion
(Please [click here](#) to complete the one year on survey by 23rd April)

8. APSE Update
 - National Issues
 - Recent Briefings/ResearchSpeaker: Louise Melville, Principal Advisor, APSE Scotland

9. Date of next meeting – To be confirmed following the Scottish AGM taking place on the 7th of June

10. Lunch