



**Date: June 2025**

**To: All Contacts, APSE Scotland Area**

Dear Colleague,

**APSE Scotland AGM, 10.30am start (registration opens at 10am), Tuesday 8 July 2025, Clyde Suite, Hilton Glasgow, 1 William Street, Glasgow, G3 8HT**

As you will be aware, the AGM provides an invaluable opportunity for APSE in Scotland to review its activities over the last year. It also provides a critical role in ensuring that any identified future goals and objectives of the Association are directly linked to the views of the membership. Full AGM papers are enclosed.

The AGM agenda and papers are enclosed. In addition to the annual and financial reports, I would like to refer you to agenda item 6 – APSE representation. **APSE's Scottish chair, Vice chair and Network chairs will be elected at this AGM and you should note that each post carries with it a personal allowance of £1,100 per annum (Scottish Chair £5,300 per annum).** In line with the democratic nature of APSE, these positions are open to nomination from all member authorities in Scotland.

APSE hopes to encourage, through these positions that there will be:-

- Political Balance
- Gender Balance
- Wide representation of member authorities, with each appointment being made to a different member authority. This will ensure that APSE Scotland has a fair and true representation within all its committees.

The AGM will also include presentations from:

- **Mo Baines, Chief Executive, APSE** – Mo will present on APSE's response to the Scottish Government consultation regarding a General Power of Competence and whether Scotland is currently missing out.
- **Jamie Dunne, Senior Associate, Brodies LLP Solicitors** (inv) – Jamie has been invited to present on using your legal powers to generate income and what the introduction of the General Power of Competence may mean.
- **Louise Melville, Principal Advisor, APSE Scotland** – Louise will present on the Annual report by secretariat: Scotland year in review 2024/25.

We hope you can attend the AGM and see on a first hand basis the work of APSE in helping deliver continuous improvement across public services. Please note that should you have any proposed motions, then these should be forwarded to the APSE Scotland office at least 21 days prior to the event (email [Lmelville@apse.org.uk](mailto:Lmelville@apse.org.uk)).

The AGM is open to all APSE Scottish Local Authority members, Tayside Contracts and Scotland Excel, with equal representation welcome from both **elected members and officers**.

You should note that following the meeting which is expected to close around 12.15pm, a buffet lunch will be served. It would be appreciated if you could [register here](#) at your earliest convenience to confirm your participation or otherwise in this event.

Please do not hesitate to contact the Association if you have any enquires regarding the enclosed.

Yours sincerely,

A handwritten signature in blue ink that reads "L Melville". The signature is written in a cursive style with a large initial "L" and a stylized "Melville".

Louise Melville  
Principal Advisor, APSE Scotland



## SCOTTISH AGM 2025

### Association for Public Service Excellence

10.00am for 10.30am start

8 July 2025

Glasgow Hilton

1 William Street, Glasgow, G3 8HT

#### AGENDA

1. Attendance and apologies
2. Minute of AGM held on 12 July 2024
3. Matters arising
4. Regional Constitution
5. National Constitution
6. APSE Representation (Elections)
  - **Scottish Chair/ Secretary**
  - **Scottish Vice Chair**
  - **Financial Advisor**
  - **Climate Change & Renewables Chair/Secretary**
  - **Commercialisation Chair/Secretary**
  - **Housing, Construction, building maintenance Chair/Secretary**
  - **Parks, grounds & street services Chair/Secretary**
  - **Roads & street lighting Chair/Secretary**
  - **Soft FM Chair/Secretary**
  - **Waste & recycling Chair/Secretary**
  - **Fleet, Transport & vehicle maintenance Chair/Secretary**
  - **National Council 5 additional places (this includes Scottish Chair & Vice Chair automatic places)**
7. Finance reports and accounts (to be tabled on the day)
8. Motions

**9. General Power of Competence – is Scotland currently missing out?**

- Current limitations for Scotland and context of use of the Power
- Other limitations on the Power
- Income generation advantages

**Speaker: Mo Baines, APSE Chief Executive**

**10. Using your legal powers for income generation**

- Current available powers
- Myth busting and what is required
- What do you need to decide?

**Speaker: Jamie Dunne, Senior Associate, Brodies LLP Solicitors (inv)**

**11. Annual report by secretariat: Scotland year in review 2024/25**

- Key areas of work for the Association
- Advocacy
- Future focus

**Speaker: Louise Melville, Principal Advisor, APSE Scotland**

12. Any other competent business

13. Closing remarks