

Action plan for 2009/10

Workshop: Transport and vehicle maintenance

Demonstrating value for money and efficiency

Action	By who	By when
Work closer with FTA and consider merging FTA model of benchmarking with APSE PN model	APSE and Transport working group	2010
Consider more evaluation of external contract hire rates, additional work options for LA transport organisations (e.g. MOT repairs), out of hours service arrangements.	APSE and Transport working group	2010
Increase knowledge of private sector. The possible benchmarking with the FTA members includes emergency service fleet operators.	APSE and Transport working group	2010

Service issues

Action	By who	By when
Prioritise increased membership of south and south west regions and consider holding meetings outside of north west region, specifically a proposal to hold the working group meetings at LA sites with a tour of the site and overview of operations included with a view to sharing best practice.	APSE and Transport working group	2010
Devise more open opportunities for information sharing	APSE and Transport working group	2010
Transport issues presented/debated at Annual APSE Conference along with other service areas.	APSE and Transport working group	2010

Other data collection – balanced scorecard, reduce burden, robust comparisons

Action	By who	By when
Set meeting early in 2010 to agree further development of modular template. Possibility to include the simple FTA benchmarking questions as a tab at the start of the template so that organisations currently participating in this can continue to do so. This would also act as a lead in to wider performance benchmarking that is fully audited.	APSE and Transport working group	2010

Regional and service process benchmarking

Action	By who	By when
Look at networking process with both fleet hire and maintenance	APSE and Transport working group	2010
Include benchmarking for plant and equipment, specific focus on the more expensive ride-on equipment such as triple mowers, JCB's etc.	APSE and Transport working group	2010

Membership benefits – new services, research, website

Action	By who	By when
In best practice directory, include procurement frameworks available	APSE and Transport working group	2010
Make more use of data collection to develop maintenance profile	APSE and Transport working group	2010

Campaigning & lobbying

Action	By who	By when
Development of links with senior management and directors to establish a higher profile for transport. Raise profile through policy document and case studies (including accident case studies). Policy documents to be fore worded by directors.	APSE and Transport working group	2010
Briefing note to senior council officers to highlight specific transport issues.	APSE and Transport working group	2010
Increase working group membership. See aforementioned proposal to move the working group meetings.	APSE and Transport working group	2010

Other

Action	By who	By when
Improve measurement of customer service through templates for service areas in fleet, workshop, passenger, waste etc	APSE and Transport working group	2010