



news update

Lifelong Learning and development is the training arm of APSE, a full list of our 2010 programme can be found at the end of this newsletter

Project management in Leisure services



Crosby Lakeside Leisure Centre was the first venue for leisure staff to enjoy APSE's new partnership with the Institute of Sport and Recreation Management. Delegates attending have taken away tips and techniques to successfully manage projects in the leisure industry such as moving site, refurbishing a gym or increasing participation.

If you missed this event, you can join us again:

- Strathclyde, Strathclyde Country Park 08/10/10
- London, Sobbel Leisure Centre Islington 11/10/10
- Cardiff, Star Leisure Centre 15/11/10
- Salford, Salford Quays Watersports Centre 23/11/10

Safer Recruitment: the rollout continues



Independent Safeguarding Authority

The latest update and information on VBS, Vetting and Barring Scheme is now available to anyone involved in the recruitment and employment of staff.

Do you need to gain a better understanding of the Scheme and its purpose including: costs, timescales, who needs to be registered, and how you may need to review your current systems or procedures?

Debbie Smith, a Lead Signatory for 'Safer Recruitment Ltd', will be delivering the most current information on VBS in

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| 10 November 2010 | Newcastle |
| 25 November 2010 | Manchester |
| 08 December 2010 | Birmingham |

There is also an opportunity to gain a CWDC accreditation at our special event on 19 October in Manchester.

Max is back!

How the Public Sector Scorecard works



Swansea council are hosting the next Public Sector Scorecard delivered by Max Moullin from Sheffield Business School. Max has spoken at several APSE events and he provides an interesting and useful insight into taking the waste out of your procedures and becoming more lean.

Using the public sector scorecard is one of the many tips and techniques that councils may wish to adopt in the challenging times ahead.





More dates for “Duty to involve” making Community engagement work in Scotland

Public involvement and community engagement – making community involvement more inclusive and accessible – are duties and responsibilities placed on local authorities. This new event will help you understand why consultation supports service improvement, financial planning and budgeting.

- Glasgow** 30 September 2010 (2-for-1)
- Edinburgh** 06 December 2010
- Perth** 12 January 2011

New CDM for Designers

Are you a Designer? Do you know what you need to do and don't need to do under CDM 2007?

If you're not sure of your legal responsibilities or you don't understand how to apply the regulations to different types of project, APSE can help.

A new Masterclass developed by Pinsent Masons in Scotland looks at the key responsibilities for designers within the Construction, design and management regulations particularly on hazard elimination and risk reduction.

We are now taking bookings for 19 November in Glasgow at Pinsent Masons.

Would you like to host the next supervisory course for catering/cleaning managers and supervisors?



With forthcoming cuts, many councils are considering a “host” option as a cost effective way of delivering training to staff in-house. To host a course, your authority needs to provide a venue and catering in return for 2 free places for staff.

If this interests you, please contact Jan Kennedy jkennedy@apse.org.uk 01617721810 to discuss further.

StreetScene supervisory skills

remains APSE's most popular course to date. Many frontline supervisors struggle with the concept that they should be role models and demonstrate leadership

If your authority is thinking of moving to a StreetScene model, if you've recently completed your merger, or you've been up and running for several years - this event has something for everyone attending.

School's back for Autumn and Winter –

“Getting the most out of lunchtimes at school”

Once again schools are starting to benefit from our highly successful lunchtime time supervisors modules developed by Jo Pike from Hull University.



- The role of the lunchtime supervisor
- Promoting positive behaviour
- Encouraging healthier eating

These modules can be delivered direct to mid day supervisors, or if you prefer to cascade the modules yourself we can “train the trainer” on a licence basis.

The next Train the Trainer will be held on 7 October in East Ayrshire council.

Alternatively we can provide an overview to senior managers, head teachers, school business managers, catering managers, and area training managers

The next opportunity to attend “Developing your lunchtime supervisors” will be on 14 January 2011 at the APSE office in Manchester.



Please contact Jan Kennedy 01617721810
jkennedy@apse.org.uk or John Clough at
admin2@apse.org.uk for further details

Costs:

Public courses: £139 pp or £119 pp for 3 or more delegates

Masterclasses: £219 pp or £189 pp for 3 or more delegates

All APSE forthcoming training courses from lifelong learning and development are shown below and overleaf

2-for-1 offers

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| •Duty to involve (Making community engagement work) | 30/09/10 | Glasgow airport |
| •Making the most of your environmental powers
(a Masterclass with Walker Morris solicitors) | 15/10/10 | Leeds |

each paying delegate may bring a colleague free of charge = 2 for £219.00

APSE forthcoming training courses from lifelong learning and development

Public courses

Date	Course	Location
30/09/ 10	Duty to involve Making Community engagement and consultation work in Scotland	Glasgow
04/10/10	Marketing your service area	Manchester
06/10/10	Catering and Cleaning – supervisory skills	Manchester
07/10/10	Train the Trainer Lunchtime Supervisor training modules	East Ayrshire
08/10/10	Project Management in leisure services	Strathclyde Country Park
11/10/10	Project Management in leisure services	London
13/10/10	Managing your time effectively	Manchester
15/10/10	Making the most of your environmental powers	Leeds
18/10/10	Street Cleansing and Streetscene – supervisory skills	London
19/10/10	Vetting and barring scheme	Manchester
20/10/10	Using the Public Sector Scorecard	Manchester
28/10/10	Catering and Cleaning – supervisory skills	Manchester
02/10/10	Catering and Cleaning – supervisory skills	Cardiff
04/10/10	Developing efficiencies and public partnerships	Manchester



APSE forthcoming training courses continued...

Public courses

Date	Course	Location
10/10/10	Vetting and barring scheme	Newcastle
12/10/10	Service Level Agreements	London
16/11/10	Cleaning in food premises	Northampton
18/11/10	Transport Services - supervisory skills for team leaders	Bristol
19/11/10	Construction, Design and Management Regulations Masterclass	Edinburgh
22/11/10	Catering and Cleaning – supervisory skills	Belfast
25/11/10	Vetting and barring scheme	Manchester
01/12/10	Street Cleansing and Streetscene – supervisory skills	Manchester
06/12/10	Duty to involve	Edinburgh
07/12/10	Street Cleansing and Streetscene – supervisory skills	Glasgow
08/12/10	Vetting and barring scheme	Birmingham
09/12/10	Using the Public Sector Scorecard	Swansea
10/12/10	Street Cleansing and Streetscene – supervisory skills	Bristol
13/12/10	Street Cleansing and Streetscene – supervisory skills	Birmingham
15/12/10	Street Cleansing and Streetscene – supervisory skills	Leeds
12/01/11	Duty to involve	Birmingham