

February 2010



Dear colleague

**APSE housing, construction and building maintenance advisory group – followed by APSE performance networks housing, construction and building maintenance working group meeting**

I am writing to inform you that the next meeting of the housing, construction and building maintenance advisory and working groups are to be held as follows:

**Date:** Tuesday 16 March 2009  
**Time:** 10:00 am Tea, coffee and arrival  
10:30 am Advisory Group commences  
12:30 pm Buffet lunch  
**Venue:** Council Chamber Ante Room, Manchester Town Hall, Albert Square, Manchester, M60 2LA

The advisory group is open to elected members, building, construction and housing maintenance managers and professionals, trade unionists and policy officers.

The APSE performance networks meeting will follow the advisory group meeting and you are invited to attend this meeting if you are an active performance networks member and interested in helping shape the future development of the model.

Please ensure that you confirm your attendance or apologies for both meetings by posting/faxing/emailing the slip overleaf to Steven Keefe on 0161 772 1811 (skeefe@apse.org.uk) **before Friday 12 March 2010.**

Yours faithfully

**Phil Brennan**

Principal Advisor

[pbrennan@apse.org.uk](mailto:pbrennan@apse.org.uk)



**Association for Public Service Excellence**

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INVESTOR IN PEOPLE



GB 11409



GB 11132



GB 14074

## Fax back attendance form

### APSE housing, construction and building maintenance advisory group – including APSE performance networks housing, construction and building maintenance working group meeting

Tuesday 16 February 2010 at Council Chamber Ante Room, Manchester Town Hall, Albert Square, Manchester, M60 2LA.

Please complete this form and return it to APSE on or **before Friday 12 March 2010** via fax to Steven Keefe, on 0161 772 1811.

**Authority:**.....

**Address** .....

..... **Post Code**.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group	To attend PN group	Apologies for PN Group
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## **APSE housing, construction and building maintenance advisory group agenda**

Tuesday 16 March 2010 - Tea/Coffee from 10:00am, 10:30am start

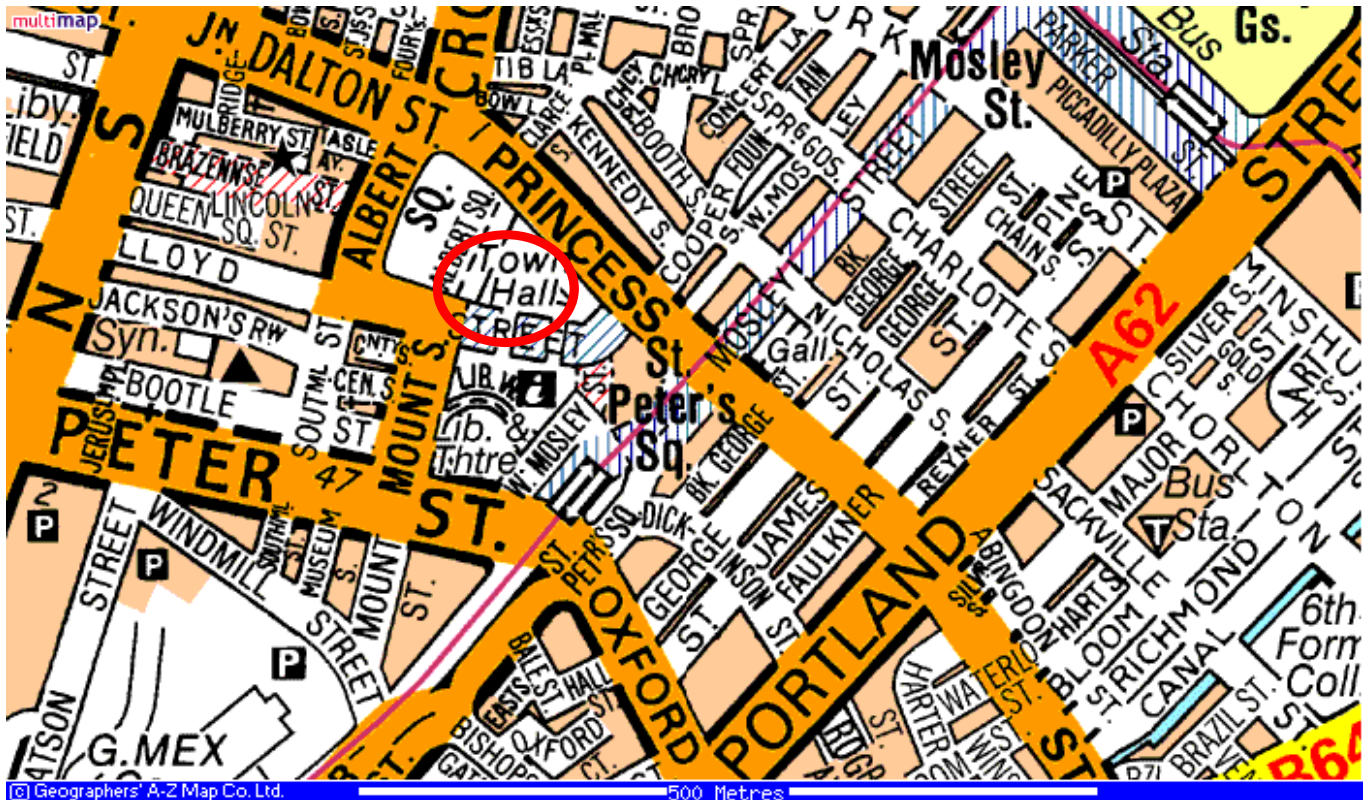
Council Chamber Ante Room, Manchester Town Hall, Albert Square, Manchester, M60 2LA

1. Welcome from the chair , **Cllr Jim Docherty, South Lanarkshire Council**
2. Apologies for absence
3. Minutes of previous meeting of 14 January 2010
4. Matters Arising
5. **'Options for stores management and outcomes from APSE stores and related services survey'** – Narinder Toor, Business Development Officer, Dudley at Home and Phil Brennan, APSE  
Debate & Questions
- 6 **'Maintaining good performance by keeping it simple - a Performance Network finalist'** – Stephen Crawford, General Manager – Facilities/Construction, Midlothian Council  
Debate & Questions
- 7 **'Window Energy Rating and carbon reduction - how to help ensure you are specifying the right windows and glazing to achieve your carbon reduction targets by selecting the right supply chain partner'** - Steve Bottomley, Key Account Manager, Remploy Building Products  
Debate & Questions
- 8 **'Developments in vehicle racking systems'** - Scott Finding, UK Sales & Marketing Manager, Trukrax  
Debate & Questions
- 9 Performance Networks Update
- 10 Housing, Construction and Building Maintenance Email Query Update and Summary
- 11 APSE Update, Briefings, Publications etc - Phil Brennan, Principal Advisor, APSE
- 12 Future topics and areas of work for the group – State of the Market Survey; Civic building seminar
- 13 Any other business
- 14 Date of meetings in 2010:-

Advisory Group – 5<sup>th</sup> May 2010 (TBC)

Annual Housing, Building Maintenance and Construction Seminar – July 2010, Manchester (TBC)

## Venue map



The Town Hall is circled; underground car parking operated by NCP is also available at the Manchester Central (formerly GMEX centre) which is a few minutes' walk from Manchester Town Hall.

Manchester Town Hall  
Albert Square  
Manchester  
M60 2LA

Manchester Town Hall and Manchester Centre is well served by train links and air links to Manchester Airport. A local tram network is also in operation with the closest stop being St Peter's Square.