

Date: July 2015



Dear Colleague,

APSE Parks, Grounds & Street Services Advisory Group

I am writing to inform you that the next meeting of the Scottish parks, grounds & street services group will be held as follows:- **Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE**

Date: Wednesday 19 August 2015

Time:

10:00 am Tea, coffee and arrival
10:30 am Advisory group commences
12:30 pm Lunch
1:30 pm Close

Venue: Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE

The agenda for the meeting is enclosed.

The meeting is open to elected members and officers from every council in Scotland.

Please ensure you confirm your attendance either by telephoning Garry Lee on 01698 459 051; or [click here](#) to book online; by email to Glee@apse.org.uk or by faxing the attached form to 01698 200 316 in order that the necessary arrangements can be made.

Yours faithfully,

Louise McMillan
Principal Advisor
APSE Scotland



Association for Public Service Excellence

Brandon House Business Centre
Units 18-20

23-25 Brandon St
Hamilton ML3 6DA

telephone: 01698 459 051

fax: 01698 200 316

email: enquiries@apse.org.uk



Fax back attendance form

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 19 August 2015, **Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE**

Please complete this form and return it to APSE before as soon as possible via fax to Garry Lee, on 01698 200 316.

Authority:.....

Address:.....

.....

Post Code.....

Name	Email	To attend Advisory Group	Apologies for Advisory Group
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>
		<input type="checkbox"/>	<input type="checkbox"/>

Please help us keep our records up-to date

- Persons contact details have changed, please amend as indicated
- Please add name and details to your database
- Person has left the company (if so please complete the details below for the replacement)

Please print details

Title	First Name	Surname
Job Title		Authority
Department		
Address		
		Post Code
Telephone	Fax	Email

APSE Parks, Grounds & Street Services Advisory Group Meeting

Wednesday 19 August 2015, 10:30 – 13:30, Tea/ Coffee from 10:00 at **Chatelherault Country Park, Carlisle Road, Fernigair, Hamilton ML3 7UE**

- 1. Welcome from Cllr Norman Hampshire, Chair of Group**
- 2. Attendance & Apologies**
- 3. Minutes of Previous Meeting (4 March 2015)**
- 4. Matters arising**
 - Tracking systems
- 5. Income Generation and the work of LES**
Speaker: Thomas McMenamin & Lynn Paterson, Glasgow City Council
- 6. APSE Fleet, Waste & Grounds future seminar agenda items to build on attendance levels within Streets & Grounds**
Discussion led by: Stuart Pryde, Principal Amenity Officer, East Lothian Council
- 7. Events Charging**
Discussion led by: Jason Hedley, Neighbourhood Area Manager, Scottish Borders Council
- 8. Code of Practice on Litter and Refuse review update**
Speaker: Emma Leel, Project Manager Litter & Flytipping, Zero Waste Scotland
- 9. APSE update and State of the Market analysis**
Speaker: Garry Lee, Research & Coordination Officer, APSE Scotland
- 10. Date and venue for next meeting (Wednesday 18 November, Venue TBC)**
Potential topics will include
 - Biodiversity & Eco-systems
 - Headstone policy, stabilisation and identification
 - Savings v Cost Avoidance
 - Procurement and Buy Smart
 - Community Empowerment Bill (Allotments)
- 11. A.O.C.B**
- 12. Lunch**